

# **KILMACOLM CIVIC TRUST**

Scottish Charity Number SC 032744

## **Executive Committee Report and Accounts for the Year ended 31 December 2017**

The Kilmacolm Civic Trust is a charitable unincorporated association. Our objects, as recorded in our constitution, are:-

- (a) To stimulate public interest in and care for the beauty, history and character of the parish of Kilmacolm, its villages and their surroundings.
- (b) To encourage the preservation, development and improvement of features of general public amenity or historic interest.
- (c) To encourage high standards of architecture and town planning in and around Kilmacolm.
- (d) To pursue these ends by whatever means is considered appropriate.

The members of your Executive Committee are appointed by the members of the Trust at our annual general meeting and are:- Nicol Cameron (Chairman), Elaine Gallaher (Secretary), John Hunter (Treasurer), John Hamilton (Archivist), Graeme Andrew, Brela Baum, John Cooper, Louise Eadie, Catherine Harbon, Jim Hood, and Brian Lang.

No member of the Executive Committee received any remuneration. Expenses were reimbursed to six members of the Executive Committee and totalled £867.

Your Executive Committee has met monthly in The Cargill Centre during the past year and our main activity has continued to be the regular scrutiny and general discussion of the merits or otherwise of the various planning applications submitted to Inverclyde Council for approval concerning properties in the Kilmacolm and Quarriers Village areas.

During 2017, the Trust considered a total of 57 such applications and made formal objections to Inverclyde Council in the case of 2 particular applications. No formal objections were made in the remaining cases although constructive comments were made in a number of instances.

During the year, the Trust continued with the Oral History project and Digital Archiving projects. The Oral History project consists of videoing interviews with local residents who discuss matters of interest in the course of the recordings which will then be included in the archives of the Trust. The Digital Archiving project consists of scanning all the documents physically held in the Trust's archive and transferring the images to a digital archive on the Trust's website. This will eventually enable ready access to all the items in the archive. Thereafter, it is planned that the physical documents will be stored by Inverclyde Libraries. It is anticipated that the project will take up to three years to complete and will have a significant cost. The trust is applying for a Heritage grant to assist with the expense and will also seek financial assistance from other sources.

During the year the Trust held an Autumn Talk with a successful presentation by Graham Roxburgh on Glasgow's House for an Art Lover.

The accounts show a deficit for the year of £225 compared to a surplus last year of £474. The Reserves carried forward at 31 December 2017 totalled £16,104.

The Trust can be contacted at the following address: John Hunter, Woodcliffe, Barclaven Road, Kilmacolm PA13 4DQ.

The accounts for the year are attached and form part of this report which was approved by the Executive Committee on 16 January 2018.

Signed on behalf of the Executive Committee

Nicol Cameron, Chairman  
16 January 2018

**KILMACOLM CIVIC TRUST**

**Receipts and Payments Account for year to 31 December 2017**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
<b><u>RECEIPTS</u></b>		
Receipts from charitable activities:		
Annual Subscriptions	1,190	1,255
Donations	155	-
	1,345	1,255
Receipts from fundraising:		
Sale of books	77	210
Bank interest	40	79
	117	289
<b>Total receipts</b>	<b>1,462</b>	<b>1,544</b>
<b><u>PAYMENTS</u></b>		
Payments for charitable activities:		
Room Hire for monthly meetings	243	301
Expenses of planning objections	312	-
Scottish Civic Trust	-	50
Kilmacolm Schools' Heritage Project	-	110
Autumn Talk	173	100
Video Oral History	147	86
Consultation on 2020 Local Plan	-	51
Archiving project	366	-
	1,241	698
Payments for fundraising:		
Governance costs:		
Stationery, Postage & AGM Expenses	446	372
	446	372
<b>Total payments</b>	<b>1,687</b>	<b>1,070</b>
<b>(DEFICIT)/SURPLUS FOR YEAR</b>	<b>( 225)</b>	<b>474</b>

**STATEMENT OF BALANCES as at 31st DECEMBER 2017**

**Bank Balances**

**Opening Balances:**

Royal Bank of Scotland Special Interest Account	1,323	920
Santander Business Account	15,006	14,935
	16,329	15,855
<b>(Deficit) / Surplus for Year</b>	<b>( 225)</b>	<b>474</b>

**Closing Balances:**

Royal Bank of Scotland Special Interest Account	1,060	1,323
Santander Business Account	15,044	15,006
	16,104	16,329
	<b>16,104</b>	<b>16,329</b>

**Reserves**

	<b>16,104</b>	<b>16,329</b>
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Notes     A. All funds are unrestricted  
               B. These accounts have been prepared on a receipts and payments basis.

Approved by the members of the Executive Committee and signed on their behalf by:

Nicol Cameron, Chairman  
 16th January 2018

## **Independent Examiner's Report to the Trustees of Kilmacolm Civic Trust**

I report on the accounts of the charity for the year ended 31 December 2017 which are set out on pages 1 to 2.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Edwin A Fisher  
Chartered Accountant

Machrie  
Port Glasgow Road  
Kilmacolm

Date: 24<sup>th</sup> January 2018